

NOTICE OF GUITING POWER PARISH COUNCIL ANNUAL MEETING

Councillors are hereby summoned to **the ANNUAL** meeting of Guiting Power Parish Council at the Village Hall on **Wednesday May 17th, 2023 at 7pm** to transact the following business.



Jane Carter, Clerk to the Council

9th May 2023

Date

Members of the public are welcome to attend and are invited to address the council at item 6 on the agenda.

- 1) To elect the Chair of the council for 2023/24 and to receive their Declaration of Acceptance of Office
- 2) To elect the Vice Chair of the Council 2023/24 and to receive their Declaration of Acceptance of Office
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To approve the minutes of the Parish Council Ordinary Meeting held on Thursday March 2nd, 2023 at the Village Hall.
- 6) To receive comments and concerns from the public. *Individuals will be allowed 3 minutes to address the meeting. The period of time designated for public participation at a meeting in accordance with SO 3(e) and 3 (f) shall not exceed 15 minutes unless directed by the chair of the meeting*
- 7) Report from County Councillor Mark Mackenzie-Charrington
- 8) Matters Arising:
 - i. Highways Matters (Standing item)
 - ii. Approval of cost of publication of two Guiting Power newsletters per annum for the period 2023 and 2024 at a cost of £150 per annum
 - iii. To review the parish council annual insurance policy and approve for 2023/24
 - iv. To confirm Parish Councillor Training required
 - v. To note the Annual Play Area report by ROSPA
 - vi. To approve replacement of Perspex cover on secondary noticeboard
- 9) Planning:-
 - I. To consider any planning applications received following publication of the agenda.
- 10) Finance:-
 - I. To approve current statement of accounts and bank reconciliation (as circulated)
 - II. To approve payments and note receipts (as circulated)
 - III. To confirm Lloyds bank mandate changes

- IV.** To confirm that the parish council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption
- V.** To receive and note the Annual Internal Audit Report
- VI.** To receive and approve the Annual Governance Statement Section 1 of the Annual Return for 2022-23
- VII.** To approve the year of year accounts for 2022-23 and to approve Section 2 of the Annual Return for 2022-23.

11) For Information Only: *NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting.*

12) To note date of next meeting Wednesday July 19th at 7 p.m.